



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

MEETING MINUTES:

BOARD OF PROFESSIONAL LAND SURVEYORS

DATE AND TIME:

Thursday, January 17, 2013 at 08:30 a.m.

PLACE:

861 Silver Lake Boulevard, Dover, Delaware
Conference Room A, second floor of the Cannon Building
February 21, 2013

MEMBERS PRESENT

James Bielicki, Jr., Professional Member, Vice Chair
Thomas Plummer, Professional Member
Franco R. Bellafante, Professional Member
Charles Adams, Jr., Professional Member
Mark Rosenthal, Public Member
Kenneth Monroe, Public Member

DIVISION STAFF

Patricia Davis-Oliva, Deputy Attorney General
Amanda McAtee, Administrative Specialist II

MEMBERS ABSENT

PUBLIC

No public was present.

CALL TO ORDER

Mr. Bielicki called the meeting to order at 08:38 a.m.

Review and Approval of Minutes

Mr. Rosenthal made a motion, seconded by Mr. Monroe, to approve the November 15, 2012 minutes. By unanimous vote, the motion carried.

Mr. Plummer made a motion, seconded by Mr. Rosenthal, to approve the November 15, 2012 workshop minutes. By unanimous vote, the motion carried.

Unfinished Business

Kenneth Schilling – Review of Ethics Course (Status Update)

Ms. McAtee stated that Mr. Schilling paid his fine. Ms. Davis-Oliva stated that he complied with the Board order.

NEW BUSINESS

Introduction of New Board Members

Mr. Bielicki introduced Franco R. Bellafante and Charles Adams, Jr. to the Board. They have replaced Michael Szymanski and Laurence McBride as professional members of the Board.

Election of Officers

Ms. Davis-Oliva requested that the Board call for nominations for the offices of Chair, Vice Chair, and Secretary.

Mr. Bellafante made a motion, seconded by Mr. Monroe, to nominate Mr. Bielicki for the office of Chair. Mr. Bielicki accepted the nomination. By unanimous vote, the motion carried.

Mr. Plummer made a motion, seconded by Mr. Rosenthal, to nominate Mr. Bellafante for the office of Vice Chair. Mr. Bellafante accepted the nomination. By unanimous vote, the motion carried.

Mr. Monroe made a motion, seconded by Mr. Plummer, to nominate Mr. Rosenthal for the office of Secretary. Mr. Rosenthal accepted the nomination. By unanimous vote, the motion carried.

Courses for Continuing Education Approval

John Alexander – New Jersey Society of Professional Land Surveyors

Surveying and Engineering Ethics in Client Communications – Requesting an ethics designation of 4 PDH

Mr. Plummer reviewed the PDH request from John Alexander for the approval of the course Surveying and Engineering Ethics in Client Communications offered by the New Jersey Society of Professional Land Surveyors. Mr. Plummer made a motion, seconded by Mr. Monroe, to approve the course for an ethics designation of 4 PDHs as requested. By unanimous vote, the motion carried.

Steven Adkins – New Jersey Society of Professional Land Surveyors

Surveying and Engineering Ethics in Client Communications – Requesting an ethics designation of 4 PDH

Practice of Land Surveying and Engineering is a Business – 4 PDH

Terrain Modeling, Contouring, and Analysis in AutoCAD Civil 3D – 4PDH

Mr. Plummer reviewed the PDH requests from Steven Adkins for the approval of the courses Surveying and Engineering Ethics in Client Communications, Practice of Land Surveying and Engineering is a Business, and Terrain Modeling, Contouring, and Analysis in AutoCAD Civil 3D offered by the New Jersey Society of Professional Land Surveyors. Mr. Plummer made a motion, seconded by Mr. Bellafante, to approve the courses for 4 PDHs each as requested, with the course Surveying and Engineering Ethics in Client Communications receiving an ethics designation of 4 PDH credits. By unanimous vote, the motion carried.

Review of Application for Licensure by Examination – None

Review of Application for Licensure by Reciprocity

Michael Bieber, Pennsylvania

Mr. Bielicki reviewed the application from Mr. Michael Bieber. After discussion, Mr. Bielicki made a motion, seconded by Mr. Plummer, to approve Mr. Bieber's application and grant approval to sit for the Delaware Drainage & Jurisprudence Examination. By unanimous vote, the motion carried.

Albert Wachsmuth, Pennsylvania

Mr. Bielicki reviewed the application from Mr. Albert Wachsmuth. After discussion, Mr. Bielicki made a motion, seconded by Mr. Monroe, to approve Mr. Wachsmuth's application and grant approval to sit for the Delaware Drainage & Jurisprudence Examination. By unanimous vote, the motion carried.

Mark Lagana, Maryland

Mr. Bielicki reviewed the application from Mr. Mark Lagana. After discussion, Mr. Bielicki made a motion, seconded by Mr. Rosenthal, to approve Mr. Lagana's application and grant approval to sit for the Delaware Drainage & Jurisprudence Examination. By unanimous vote, the motion carried.

David Alexander, Pennsylvania

Mr. Bielicki reviewed the application from Mr. David Alexander. After discussion, Mr. Bielicki made a motion, seconded by Mr. Plummer, to approve Mr. Alexander's application and grant approval to sit for the Delaware Drainage & Jurisprudence Examination. By unanimous vote, the motion carried.

Phillip Mosby, Pennsylvania

Mr. Bielicki reviewed the application from Mr. Phillip Mosby. After discussion, Mr. Bielicki made a motion, seconded by Mr. Rosenthal, to approve Mr. Mosby's application and grant approval to sit for the Delaware Drainage & Jurisprudence Examination. By unanimous vote, the motion carried.

Review of Application for Surveyor Intern – None

Ratification of Issuance of Land Surveying Certificate of Authorization – None

Review of Land Surveying Certificate of Authorization – None

Review of Audits – None

Complaint Assignments – None

Complaint Status

05-06-10 (hearing before the board scheduled for February 21, 2013, Board Contact: Szymanski)

Ms. Davis-Oliva explained the process of the complaint and hearing process for new Board members.

Closed Complaints – None

Wall Certificates – None

Correspondence

Woodrow Botts

Ms. Davis-Oliva stated that Mr. Botts self-reported discipline from another jurisdiction and that the report was forwarded to the investigative unit. Mr. Bielicki would become the Board contact if the matter becomes a formal complaint.

Executive Discussion

There was no executive session for January.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Bielicki had been reviewing applications for licensure as the Board's vice-chair. Mr. Bielicki stated that in order to save time at meetings the Board office sends information prior to the meeting for a Board member to review. Mr. Bielicki made a motion, seconded by Mr. Rosenthal to transfer the review of applications to Mr. Bellafante. By unanimous vote, the motion carried.

Mr. Plummer stated that he would continue to review the continuing education course submissions in advance of the Board meetings.

Mr. Plummer stated that the "American Congress on Surveying and Mapping" as referred to in TITLE 24, 2700 Board of Registration for Professional Land Surveyors, section 2.0 DEFINITIONS in the first paragraph, no longer exists as a single entity and is now merged into a non-stock, nonprofit Maryland corporation known as the "National Society of Professional Surveyors, INC." (NSPS). Ms. Davis-Oliva stated that she would start the process to change the Board's Rules and Regulations to state the "National Society of Professional Surveyors, INC" (NSPS) instead of the "American Congress on Surveying and Mapping."

Mr. Bellafante inquired what would happen after the November 2012 public workshop. Ms. Davis-Oliva stated that the public workshop minutes were approved at this meeting. The minutes would be forwarded to the Division and the purpose of workshop was to gain public comment in order to determine if the Division would support the Bill. Mr. Monroe asked if the Board could now adjust the Bill now that public comment had been received before the Bill was sent to the Division. Ms. Davis-Oliva requested that the Bill be added to the next meeting agenda for discussion.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting of the Board is February 21, 2013 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Mr. Rosenthal made a motion, seconded by Mr. Monroe, to adjourn the meeting at 9:40 a.m. By unanimous vote, the motion carried.

Respectfully Submitted,



Amanda McAtee
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.